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### Getting Started With Microsoft Project 2010

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#### Quick Reference Guide for Microsoft Project 2010

The first required step in creating a project is to enter either a start or a finish date. 1. From the Project tab, click Project Information. 2. Set the desired Start or Finish Date and click OK. 3. Additional project properties can be identified.

#### Introduction to Microsoft Project 2010

How do I instruct MS 2010 (or build a custom calendar view) that gives me dates, time and tasks. And ideally, pulling in a couple of custom text fields as well. And ideally, pulling in a couple of custom text fields as well.

#### Projects 2010: How to add Start and Finish times to ...

That's the quick and dirty way to sort any column, not just the Task Name column. Undo it! Project gives you several options for restoring your original sort (outline) order: Press Ctrl+Z to undo your last action. Keep pressing Ctrl+Z to undo a series of actions. Add the ID column and then sort it in numerical order. Other ways to sort

#### Sort tasks, resources, or dates in Project desktop - Project

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#### Project 2013 & Project 2016 Quick Start Guide - Microsoft ...

1. Open Microsoft Project 2010 2. Click on File in the upper left hand corner 3. Click on Open 4. Select the appropriate folder and file, Click Open Opening a Project from a template 1. Open Microsoft Project 2010 2. Select the File Tab 3. Select the New menu item, click on the template icon 4. Select and download your template from Microsoft

#### Microsoft Project 2010: Desk Reference Guide

Get started with the new Project, starting at \$10.00 per month. Stay organized, focused, and in charge. Tackle anything from small projects to large initiatives. You may or may not be a project manager, but now you can be the boss of any project with a powerful, easy-to-use app.

#### Project Management Software | Microsoft Project

In Project 2013, Project 2016, and Project for Microsoft 365, F6. In Project 2010, Ctrl+Tab or Ctrl+Shift+Tab. Select different controls in the side pane if focus is in the side pane. Tab key. Select or clear check boxes and option buttons if focus is in the side pane. Spacebar

#### Keyboard shortcuts for Project - support.microsoft.com

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#### 20 Best Book Microsoft Project 2010 Quick Start Reference ...

On the Quick Launch, click Projects. On the Projects tab, click New, and then choose SharePoint Tasks List, or choose a SharePoint Tasks List project template that is specific for your organization. On the Create a new project page, type a name for the new project, and then click Finish.

#### Create a new project - Office Support - support.microsoft.com

Right-click the Start button (lower-left corner), and select Apps and Features on the pop-up menu. Select the Microsoft Office product you want to repair, and select Modify. Note: This will repair the entire Office suite even if it's just one application you want to repair such as Word or Excel.

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